



Preparatory Training for Audit of hosted entities of WHO at iCED, Jaipur
29 January to 2 February 2024
(WHO – Team 5 to 7; Total – 12 participants)

Day 1: Monday (29 January 2024)					
Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
Inauguration & Introduction ADAI (IR, Coord. & Legal) & DEA WHO (Virtual) (Geneva Time: 7.00 to 07.45) (COMMON)	Understanding Financial Statements UN organization and IPSAS application. (Mr. K. Subramaniam, Ex DEA WHO) (COMMON)			Briefing on audit of hosted entities of WHO (Ms Ritu Dhillon, DEA) (Virtual) (Geneva Time: 09.45 to 11.30)	
Day 2: Tuesday (30 January 2024)					
Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
Implementation of IT system, maintenance of database and IT security (Ms. Shubhangi) (Virtual) (COMMON)	Hands on Training – Data Extraction from ERP Mr. Pradeep Kumar Mundra, Sr. AO and Mr. Anand Prakash Sharma, Sr. AO (COMMON)			Introduction to functioning of UNITAID. Mr. Monique and Mr. David (Faculties of UNITAID) (Virtual) (Geneva time – 09.45 to 10.30)	Introduction and exposure of ERP system of SHI Bell-Shiers Samantha (Faculty of SHI) (Virtual) (Geneva time – 10.45 to 11.30)

Day 3: Wednesday (31 January 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
<p>Experience Sharing of Compliance and Performance Audits of OPCW</p> <p align="center">Mr. P.V. Harikrishna, (virtually from KL)</p> <p align="center">(KL time 14:00 to 15:45)</p> <p align="center">Mr. Abhishek Singh, Sr. DAG Team Leader and Team Member of previous audit team</p> <p align="center">(COMMON)</p>		<p>Preparatory time for audit plan (COMMON)</p>		<p>Introduction to functioning of IARC</p> <p align="center">Ms. Charu Mehta, Director Administration and Finance</p> <p align="center">(Faculty of IARC) (Virtual)</p> <p align="center"><i>(Geneva time – 09.45 to 10.30)</i></p>	<p>Introduction and exposure of ERP system of UNICC</p> <p align="center">Mr. Judith Matutina, Chief, Finance and Accounting Section, UNICC</p> <p align="center">(Faculty of UNICC) (Virtual)</p> <p align="center"><i>(Geneva time – 10.45 to 11.30)</i></p>

Day 4: Thursday (1 February 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
<p>Experience sharing Audit of UNITAID</p> <p align="center">(Ms. Anitha Balakrishna, Pr. A.G and Mr. Lalhriatpuia, AAO)</p> <p>Team Leader and Team Member of previous audit team</p> <p align="center">(COMMON)</p>	<p>Experience sharing - Audit of UNAIDS & SHI</p> <p align="center">(Mr. C.M. Sane, Pr. A.G (Virtual) and Mr. Rajat Deep Bhatia, AAO) Team Leader and Team Member of previous audit team</p> <p align="center">(COMMON)</p>			<p>Introduction to functioning of UNAIDS</p> <p align="center">Mr. Farhat George (Faculty of UNAIDS)</p> <p align="center">(Virtual)</p> <p align="center"><i>(Geneva time – 09.45 to 10.30)</i></p>	<p>Briefing about Standard Operating Procedure of UN audits</p> <p align="center">Mr. Hemantha Kumar and Mr. Subodh Kumar</p> <p align="center">(COMMON)</p>

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Preparatory Training for Audit of hosted entities of WHO at iCED, Jaipur
29 January to 2 February 2024
(WHO – Team 5 to 7; Total – 12 participants)
(OPCW Team-1; Total – 7 participants)

Day 5 (2nd February, 2024 Friday)				
Session 1 & 2 09.15 to 10.15	Session 3 10.30 to 11.15	Session 4 11.15 to 12.00	Lunch 13:00 to 14:00	Session 5 14:00 to 14:45
Refresher course Excel Mr. Hemantha Kumar, and Mr. Subodh Kumar (COMMON)	Experience sharing - Audit of IARC & UNICC (Mr. Sudhir Gangadharrao Harne, SAO) Team Member of previous audit team (COMMON)			Preparatory time for audit plan



Preparatory Training for Audit of OPCW at iCED, Jaipur
29 January to 2 February 2024
(OPCW Team-1; Total – 7 participants)

Day 1: Monday (29 January 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
Inauguration & Introduction ADAI (IR, Coord. & Legal) & DEA WHO (Virtual) <i>(Geneva Time: 7.00 to 07.45)</i> (COMMON)	Understanding Financial Statements UN organization and IPSAS application. (Mr. K. Subramaniam, Ex DEA WHO) (COMMON)			Overview of OPCW <ul style="list-style-type: none"> • Objectives • Governance Organizational structure Faculties of OPCW– <ul style="list-style-type: none"> ➤ Mr. Fabian Rutherford – Political Affairs Officer, Political Affairs and Protocol Branch ➤ Ms. Carolyn Browne, Director, Verification (VER) ➤ Mr. Cristhian Almeida Rivera, Acting Head of Safety & Chemistry Cell, Inspectorate (NS) ➤ Mr. Dawsar Drissi, Programme Advisor/ Coordinator of the OPCW Africa Programme, International Cooperation & Assistance (ICA) (Virtual) <i>(Hague time – 09.45 to 11.30)</i>	

Day 2: Tuesday (30 January 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
Implementation of IT system, maintenance of database and IT security (Ms. Shubhangi, Sr.DAG) (Virtual) (COMMON)	Hands on Training – Data Extraction from ERP Mr. Pradeep Kumar Mundra, Sr. AO and Mr. Anand Prakash Sharma, Sr. AO (COMMON)			<ul style="list-style-type: none"> • Understanding of Financial Statements of OPCW • Briefing about the contribution and programme budgeting. Faculties of OPCW: <ul style="list-style-type: none"> ➤ Mr. Dawit Dembel Balcha, Head of Accounts & Reporting, Budget and Finance Branch ➤ Ms. Aqsa Chaudhry, Head of Budget, Budget and Finance Branch (Virtual) <i>(Hague time – 09.45 to 11.30)</i>	

Day 3: Wednesday (31 January 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
<p>Experience Sharing of Compliance and Performance Audits of OPCW Mr. P.V. Harikrishna, (<i>virtually</i> from KL) (KL time 14:00 to 15:45)</p> <p>Mr. Abhishek Singh, Sr. DAG Team Leader and Team Member of previous audit team (COMMON)</p>		<p>Preparatory time for audit plan (COMMON)</p>		<p>Briefing about OPCW Chemistry and Technology Centre (Virtual)</p> <p>Faculties of OPCW:</p> <ul style="list-style-type: none"> ➤ Ms. Sakiko Hayakawa, Coordinator, Project coordination and Assurance Team, ChemTech Centre project ➤ Mr. Sander van Bodegraven, Project Manager, ChemTech Centre project ➤ <p align="right"><i>(Hague time – 9:45 to 11:30)</i></p>	

Day 4: Thursday (1 February 2024)

Session 1 10.30 to 11.15	Session 2 11.30 to 12.15	Session 3 12.30 to 13.15	Lunch 13:15 to 14:15	Session 4 14:15 to 15:00	Session 5 15:15 to 16:00
<p>Experience sharing Audit of UNITAID</p> <p>(Ms. Anitha Balakrishna, Pr. A.G and Mr. Lalhriatpuia, AAO) Team Leader and Team Member of previous audit team</p> <p>(COMMON)</p>	<p>Experience sharing - Audit of UNAIDS & SHI (Mr. C.M. Sane, Pr. A.G (Virtual) and Mr. Rajat Deep Bhatia, AAO) Team Leader and Team Member of previous audit team</p> <p align="center">(COMMON)</p>			<p>Introduction and exposure of ERP system of OPCW</p> <p>Mr. Dennis Cleary, Head Information Services Branch</p> <p>(Faculty of OPCW) (Virtual)</p> <p>Hague time – 09.45 to 10.30)</p>	<p>Briefing about Standard Operating Procedure of UN audits</p> <p>Mr. Hemantha Kumar and Mr. Subodh Kumar</p> <p align="center">(COMMON)</p>

Day 5: Friday (2 February 2024)

Session 1 09.30 to 10.15	Session 2 10.30 to 11.15	Session 3 11.15 to 12.00	Session 4 12:15 to 13:00	Lunch 13:00 to 14:00	Session 5 14:00 to 14:45
Refresher course Excel Mr. Hemantha Kumar, and Mr. Subodh Kumar (COMMON)	Experience sharing - Audit of IARC & UNICC (Mr. Sudhir Gangadharrao Harne, SAO) Team Member of previous audit team (COMMON)	Knowledge Transfer, (Sharing of Working papers of previous audits, Key Documents) and Logistics Mr. Hemantha Kumar, and Mr. Subodh Kumar (COMMON)		Preparatory time for audit plan	